

ORGANIZED NEIGHBORS OF SUMMERHILL
MONTHLY MEETING MINUTES
APRIL 9, 2020

(These minutes have been summarized to include both verbal comments, as well as written comments made in the Zoom chat box, during ONS' virtual meeting. For clarity and ease of reading, chat box comments are recorded with the related subject matter. Vote totals are based on the number of attendees at the time of the vote, which varied throughout the meeting.)

CALL TO ORDER

Cheryl Turner called the virtual meeting to order at 7:00 pm, and reminded attendees of the voting requirements. She advised that everyone would be on mute for the meeting and asked them to open their chat box for questions. She asked residents who were on the phone to provide their name and advised they could press *9 to ask a question. Cheryl noted that the meeting was being recorded because she couldn't run the meeting, manage the Zoom video conference, and take minutes at the same time.

OLD BUSINESS

Cheryl shared her screen to show the March minutes. She advised there is no effective way to vote in Zoom that is in compliance with Robert's Rules of Order, so votes would be taken in reverse order in an attempt to follow them.

- Cheryl shared proposed revisions from architect/property owner Alex Wu regarding his zoning vote from the March meeting, noting the changes were approved by Tom Butler, ONS zoning chair.
- Chat box motion by Valerie Scott to approve the minutes with the discussed revisions, seconded by Franklin Mack.
- VOTE: Cheryl asked for any abstentions or "no" votes to be stated in the chat box. There were none, so everyone else on the Zoom call was counted as a "yes" vote. The minutes were unanimously approved.

NEW BUSINESS

Elected Officials

No elected officials were in attendance.

ONS Officer Reports

President's Report

- Cheryl stated that she accidentally made two purchases with the ONS card on Friday, March 13th amounting to \$166.52. She deposited \$167 into the ONS bank account on Monday, March 16th for those charges, as shown [here](#).
 - Cheryl has started the transition process with Michael, who will become interim president. Columbus Ward, chair of the NPU, has been notified of the transition and connected to Tom Butler to ensure zoning matters continue to come to him so nothing is missed. Michael will receive access to the digital assets (website, email, administrator's account) when Cheryl gives him the president's gmail password. She will provide Michael with the secretary's box, projector, iPad and the Square payment processor on Saturday, April 11th. (*This has been completed.*) The remaining physical assets are at SNDC.

- In order to have her name taken off of the bank account, Cheryl shared she'd spoken with the branch manager who agreed to allow Cheryl, Michael and Wanda to sign the signature card for the bank account separately to make the necessary changes to the account.
 - o Rod Teachey asked in the chat box if Michael would be added to the account. Cheryl advised that although Michael hasn't been elected president, it would be good to have two people on the account for transparency and accountability purposes.

Vice President's Report

Michael said signs were still available on the website and deferred his time to later in the meeting.

Treasurer's Report

- The treasurer's report was not available during the meeting, but is provided [here](#).
- Wanda advised that her daughter accidentally used her card, and she has put the money back in the account, as shown [here](#).
- Cheryl said there were several transactions she wanted to review that were not discussed in the treasurer's report, since they happened while she was president. She shared an online screen shot of the bank account shown [here](#).
 - o The purchase of two (2) Park Pride conference tickets (\$350) and the Friends of Park Pride annual membership (\$50) were made prior to the board approving the purchase. Cheryl reminded everyone that there needed to be board approval prior to ONS funds being spent.
 - The Park Pride conference was rescheduled for August. Suzanne Mitchell was able to get tickets donated, so hopefully ONS can get a refund. Wanda stated that ONS has attended for 6 years in a row and stated the purchases were permitted under the bylaws; however, she could not cite where.
 - o The Atlanta Sports and Social Club ("ASSC") donation of \$2,500 for the Atlanta United Block Party was deposited on March 27th, but payment on the check was stopped and the funds were taken out of our account on April 1st. Michael spoke with the ASSC accounting department. They said they intended to notify us that they were stopping payment on the check, and they would reissue the check along with the insufficient funds charge. Cheryl pointed out the check was dated for March 6th, but deposited on March 27th and noted, under the bylaws, checks needed to be deposited within 72 hours. Wanda stated the check didn't arrive until March 26th, and this transaction would be in the April treasurer's report.

ONS Ongoing Matters and Updates

- Stadium Neighborhood Trust Fund ("Trust") Agreement and Disbursement: Michael reported there was a grantee orientation for the disbursement of the Trust funds, as well as follow-up calls with the Trust administrator regarding ONS' need to access the full grant. ONS will get the first draw after signing the agreement and submitting the updated budget, permits, etc. Once payments have been made for those items, the Trust will allow the second draw. John Helton said he would follow up with the Trust administrators about ONS' distribution needs. John and Mary (and Semaj) were congratulated for their work with the Trust.
 - o Chat box motion by Valerie Scott for Wanda or Michael to sign the Trust agreement, seconded by Kenneth Rasheed.
 - o VOTE: 37 Attendees: Not eligible – 5, Abstentions – 5, No – 0, Yes – 27.

- Due to conflicting statements about Wanda’s authorization regarding the parks project, Cheryl clarified that Wanda has not been authorized to take action without board approval or a neighborhood vote. She noted the neighborhood needs to clarify what Wanda is authorized to do at the next board meeting.
- Carter Memorandum of Understanding (“MOU”): Carter has volunteered to be the project manager for the Park Pride Legacy Grant and is willing to serve in this role at no cost to ONS. The project is valued at \$200,000 and spans 3 parks (Heritage Park, Phoenix Park II and Phoenix Park III).
 - The MOU outlines what Carter and ONS are each responsible for under the project. The Carter project team is Adam Parker and Kendall Golightly, vice president of design and construction at Carter. They will review invoices, assist with reporting, and be stewards of the process on behalf of ONS. However, Carter will not be responsible for the submission of draws or reports.
 - Michael provided that ONS will review and approve the budget, invoices, and reports for submission to the Trust and Park Pride. He clarified that Park Pride will be our fiscal agent and will be disbursing funds on ONS’ behalf, at ONS’ direction, but ONS will not actually be disbursing the funds.
 - Cheryl noted that the administrative requirements are significant for these grants given that we don’t have a bookkeeper, an accountant or any full-time staff. Additionally, under the Trust agreement, we will have obligations that extend beyond this board, including multi-year record keeping and an audit.
 - VOTE: 37 attendees: Not eligible – 5, Abstentions - 5, No - 0, Yes – 27

Zoning and Liquor License Updates

NPU-V is not meeting on Monday, April 13th and the city zoning review and liquor license boards have been suspended due to the city shutdown. Tom or Michael will attend the next NPU meeting to share our vote from the March ONS meeting when the meetings resume.

- Upcoming Zoning Matters
 - 442 Martin St. variance for setbacks to construct a new 4-unit apartment complex
 - 645 Hank Aaron Dr. hotel parking lot variance was withdrawn.
- Upcoming Liquor Licenses
 - Hero Doughnuts (tentative opening in June) / Hot Dog Pete’s (tentative opening in May)
 - D Boca N Boca (previously presented to the neighborhood in May 2019)

ONS Board Update and Transition

- At the last meeting, a vote was taken for Cheryl to remain as president until April so the neighborhood could decide how it wanted to proceed after she resigned, since the board would no longer have quorum after she did so. (*The public safety chair and the secretary previously resigned.*)
- Two (2) options emerged: (i) Wanda and Michael (the remaining board members) would stay in place and manage the business of the neighborhood, but everything would have to come to the neighborhood for approval; or (ii) the neighborhood would elect additional board members so the board had quorum to operate.
 - Cheryl asked if anyone wanted to not have a board and have everything come back to the community for approval to state it in the chat box. Four (4) people voted for no board.

- Several members noted that bylaws needed to be addressed before a vote on the board. Cheryl said there wasn't time to amend the bylaws since a decision on the board needed to be made at the meeting.
- There were questions about whether an election could take place during the meeting that night. Cheryl said no because the process had not been opened up to give people who were not at the meeting the opportunity to make nominations.
- Kim Foster repeatedly noted in the chat box that Article IV, Section 8 of the bylaws discusses vacancies. Cheryl shared there are conflicts in the bylaws regarding vacancies which has been repeatedly discussed at previous meetings.
- Kim Foster noted in the chat box that the bylaws allow the remaining board members to appoint.
- Michael stated there needed to be a board to be make decisions, share information, and manage the grants for the parks project. Michael added in the chat box that the elections could be at the next in person meeting.
- Valerie Scott was nominated for secretary in the chat box. Donald Shockley also stated in the chat box he was interested in running for public safety chair.
- Matt Aldag asked in the chat box whether there could be appointments on an interim, time-limited basis until an open, in-person election is possible.
- Motions were made and amended/clarified for (i) Wanda and Michael to appoint Valerie Scott as secretary and Donald Shockey as public safety chair, on an interim basis until the May meeting, so that the board has quorum; and (ii) to open up nominations for those positions so that people who were not at the meeting could participate. A decision will be made at the May ONS meeting regarding how and when elections happen.
- Tom Butler clarified that the nominations and elections were only for vacant positions and not for president, which would have to be separately discussed in May.
- A few people questioned their eligibility to vote. Cheryl restated that residents have to have attended two meetings in the past year to vote, but noted that people who were not eligible to vote at the April meeting would be eligible if they came to the May meeting.
- VOTE: 37 attendees: Not eligible - 6, Abstentions – 3, No – 0, Yes – 28.

MEETING ADJOURNED – 9:02 PM